# 辞职信范文英文(精选7篇)

来源：网络 作者：莲雾凝露 更新时间：2024-01-11

*辞职信范文英文1Directions:Two months ago you got a job as an editor for the magazine design and fashion now you find that the w...*

**辞职信范文英文1**

Directions:

Two months ago you got a job as an editor for the magazine design and fashion now you find that the work is not what you expected. You decide to quit. Write a letter to your boss, Mr. Wang,

Telling him your decision, stating your reason(s), and making an apology.

Write your letter with no less than 100 words. Write it neatly on ANSWER SHEET 2. Do not sign your own name at the end of the letter; use “Li Ming” instead. You do not need to write the address.

Sincerely,

**辞职信范文英文2**

As you know, I’m working for xxx more than xxx ’m satisfied that the company has good work environment and provides latest technology and enjoyed working with my colleagues, learned so much things here. I do appreciate the company!

For person development and payment ,I am sorry to say that I want to resign my job formally on a responsible person ,I will pass all my work to my colleagues within these days, and do my best to corporate with other colleagues who take over my job, and try to minimize the loss caused by my quiting. I wish you can accept my resignation.

Best wishes to you.

Sincerely,

Jianglb

**辞职信范文英文3**

Company Name or Letterhead

Address

City, State Zip

Date

Addressee

Address

City, State Zip

Dear

Effective October 1, I will assume the position of director of human resources for XXX, Inc., in Baton Rouge. Therefore, please accept my resignation as benefits and compensation coordinator of the Human Resources Department within AAA Associates, effective September 30.

The decision was a difficult one for me BECause I have so enjoyed my working relationships here. The job description has given me GREat latitude in assisting other coordinators within the human resource area, and as a result, I’ve gained skills in several related fields. These cross-training opportunities have been invaluable, and in a much more formal, classroom setting, I’ve been able to take advantage of classes in management, interpersonal skills, writing, and oral presentations. All of this training has been a worthwhile effort for both AAA (company) and me.

As I go to the new position, I’ll do so with the utmost respect for the management examples and philosophies learned here and with gratitude for the personal attention to my career growth.

Thank you for the rewarding experience I’ve enjoyed during my seven-year association with the organization.

Sincerely,

**辞职信范文英文4**

Dear

Please accept my resignation as associate chemist at the GERT Institute. I plan to leave my job here on September 30, 19–, taking a few days of annual leave just prior to that effective date.

As you know, my primary interest has been in the oil and gas industry. Therefore, I’ve accepted a position with Fury Refining, Inc., that should put me back in touch with my “first love.” Although I’m eager to accept the challenges in this new position, I regret leaving the institute.

You and the organization as a whole have treated me very well over the past three years. I won’t forget the friendship and professional growth I’ve experienced as an employee here. Best wishes to all of you for years of expansion here.

Sincerely,

**辞职信范文英文5**

Dear Mr.

Please accept my resignation as associate chemist at the GERT Institute. I plan to leave my job here on September 30, 19–, taking a few days of annual leave just prior to that effective date.

As you know, my primary interest has been in the oil and gas industry. Therefore, I’ve accepted a position with Fury Refining, Inc., that should put me back in touch with my “first love.”

Although I’m eager to accept the challenges in this new position, I regret leaving the institute. You and the organization as a whole have treated me very well over the past three years. I won’t forget the friendship and professional growth I’ve experienced as an employee here. 字串6

Best wishes to all of you for years of expansion here.

Sincerely,

**辞职信范文英文6**

中文版辞职信

尊敬的领导:

我很报歉自己在这个时候向公司正式提出辞职申请,公司是我毕业以后踏入社会的第一个大家庭,在这里,我得到了公司各位领导和同事的关心帮助,对此我表示非常感谢,也是在这里我有过欢笑,有过泪水,更有过收获,我很庆幸自己能在这里有过这么开心的工作和学习经历.【查看全文>>】

玩世物语

>原兴业银行同业业务部总经理郑新林履新微众银行副行长的“离职信”:

20\_年5月,很突然的一纸调令,我从兴业银行资金营运中心副总经理调任为同业业务部总经理.这是我自1995年随着兴业银行全国发展的战略,在上海奋战11年之后,再一次回到福建,开始了我在同业的那些事儿. 【查看全文>>】

**辞职信范文英文7**

8th February , 20xx

Dear Mr. Wong,

I would like to let you know how much I have enjoyed my last three years at the Hero Company. Hero Company is an invaluable place for enriching my knowledge about financial field, I enjoyed working with my colleagues and I have learned so much things here.

Because I would like to take a new challenge and I want to meet people from all walks of life, I have accepted an offer from an Insurance firm as a Personal Financial Consultant. I would therefore appreciate it if you would accept my resignation effective from 8 March, 20\_.

I would be very much obliged if you would kindly give me a reference letter before I leave. Thank you for all that you have done to make my work here both interesting and enjoyable.

Yours sincerely, Alexander Fung

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