# 介绍个人简历英文范文(通用25篇)

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*介绍个人简历英文范文1对于本科和研究生求职来说，教育经历其实就是高等教育经历，是指你从大学本科开始的所有教育经历，包括本科教育经历、研究生（或更高）教育经历、或者是一些正规的交换项目/暑期项目的教育经历。有一些同学会把高中的教育经历都写进去...*

**介绍个人简历英文范文1**

对于本科和研究生求职来说，教育经历其实就是高等教育经历，是指你从大学本科开始的所有教育经历，包括本科教育经历、研究生（或更高）教育经历、或者是一些正规的交换项目/暑期项目的教育经历。

有一些同学会把高中的教育经历都写进去，通常来讲这样实际上是不符合规范的，招聘官对你的高中教育经历也不会有什么太大的兴趣。但是话又说回来，如果是大一的小朋友去求职，在没有什么大学专业课程的情况下，简历上确实可能需要加上高中的教育经历，例如学校名称、毕业时间、年级排名、标准化考试成绩等等。到大二、大三了以后，记得把高中的教育经历去掉就好了。

教育经历中需要包括的信息主要是以下几样：

比如说一个在ABC大学读本科、大学期间有在伦敦政经（London School of Economics）的交换经历的同学的简历，排版一下大概是长这个样子：

这里来详细说说教育经历部分的信息。

学校名称和所在地就不说了，是最基本的信息。

这个预计毕业的年月，其实主要是告知招聘官你可以全职入职的时间，这个其实是非常重要的一个信息。很多人会觉得，不知道是否能够按时毕业，所以写上入学的时间，但是其实入学的时间对于招聘官来说，没有太大的意义 。因此这里建议是写上预计的毕业时间，如果碰上延期或提早毕业的情况，那再对简历进行修改或者通知招聘官就好了。

所获文凭和类别主要就是你所在的教育机构或者教育项目给你颁发的文凭种类。例如本科学位就是Bachelor’s Degree，硕士研究生学位就是Master’s Degree。美国的教育很多时候也分文理、工商等等，所以文凭这一块是要写清楚的。

比如说一个本科经济学专业毕业的学生，拿到的是文学学士的文凭，那就可以写Bachelor of Arts in Economics，一个研究生金融专业毕业的学生，拿到的是理学硕士的文凭，那就可以写Master of Science in Finance。具体的文凭种类还是要和学校去核实，因为有可能所投递简历的企业会对你进行背景调查，所以最好还是与未来毕业证书上的官方信息一致。

那么对于一些非文凭类的教育项目，例如交换项目或者暑期项目之类的，就可以写上Study Abroad Program（留学项目）、或者是Exchange Program（交换项目）、或者是Summer Program（暑期项目）。

这种非文凭类的教育项目其实也可以省略不写，或者是在正式的教育经历中加一行一笔带过。不过如果没有特别多的职业经历或者活动经历可以写的话，那也是可以写上，这样会让简历看起来更加充实。

GPA是一个很重要的信息，因为这代表了你的学术水准，这个是作为招生官评估你学术能力和个人素质的一个重要衡量标准。诚然，不同的学校会有不同的GPA标准，有的学校给GPA很难，有的学校的GPA却比较好拿，所以有经验的招聘官也会根据学校的学术水平来做调整。

一般国外的GPA是按照作为满绩，在国内的同学也可以使用百分制或者找学校问转换成制的GPA。如果有院校或者年级排名的话，也可以附上，作为一个学术能力的证明。

另外， 很多同学会问可不可以写上专业GPA，也就是所修的专业课程的平均绩点。我觉得如果专业GPA是高于综合GPA的话，写上会比较好，但是如果专业GPA显著低于综合GPA的话，我个人是不建议写。

其实在GPA这一块还有个小建议，那就是如果你对自己的GPA不是特别的满意，例如综合GPA在以下，那么其实是可以不写GPA的，只要写上其他教育信息就可以了。

相关的专业课程也比较简单，只要写上你所上过的专业课程就行了。如果专业课程都是非常高的成绩，那么也可以在课程名称后面附注一下该课程所取得的成绩，也是非常好的。

所获奖项这个也是比较straightforward，把在校期间所获得的奖项写一写就ok。不过这里值得一提的是，奖项最好是写和求职方向相关的、或者能证明自己学术水平及综合素质的奖项，与求职方向特别无关的我个人建议是可以不写。比如以下这个就可以跳过不写：

**介绍个人简历英文范文2**

Personal Information Name: Date of Birth:

Gender: Female Native Place: Guangdong

Mobile No.: Email:

Education School: South China Agriculture University

Major: Accountant

Major Category: Business Administration

Major Course: Accounting，Marketing，International Finance，International Accounting Standard，Management Science，Tax Laws and Regulations

Elective Course: Japanese，Public Relations，Advertising

Skills

English Skills： CET-4;TOEIC Score：590; good spoken and written English;

Computer Ability: master office software; master photoshop software.

Certificate：《CET-4》,《Certificate of Professional English Proficiency》,《TOEIC Score Certificate》,《Kingdee K/3 System Application》

Hobbies : Writing，Entertainment，Foreign Language

Language

English: Good Cantonese: Fluent Chinese Mandarin: Fluent

Grade of English: CET 4 Oral English: Good

Practice

Keqi Shoes Co. Ltd. (operation assistant)

Yuecheng Guangdong Accounting Co. Ltd. (audit assistant)

Coca Cola Co. Ltd. (sales promotion)

Anway Co. Ltd. (sales agent)

**介绍个人简历英文范文3**

English Resume My job VC

Name: Marsha

Gender: feMale

Date of Birth: May, 1985

Citizenship: Fedu county, Dinyi, Qhandong

Major: English ()

⊿ Objective

Assistant of your office or the manager; Interpreter of company or organization which concerns

international business; College or vocational university?s teacher.

⊿ Education Background

September 20\_ to July 20\_, Shandong University of Architecture

September 1998 to July 20\_, Linyi Middle School

⊿ Main Skills

About English

Have past the Test for English Major -4; fluent oral English, and good pronunciation. Major target: ESP of technology, esp. architecture and real estate, and also international business.

About German

Have learned about 200 hours of Hochschuldeutsch 1, 2. Can do basic reading and writing.

About Chinese

Have got the Certificate of Chinese, the score is

About Computer

Have a good command of computer, knowing the basic maintain of hardware and software;

Good sense of Visual Fo\_pro in web page design, and had mastered the

MACROMEDIA, which including Dreamweaver,Flash and Firework.

Skilled in Microsoft Office, including FrontPage.

⊿ Work E\_perience

Have part time job in Shanghai Yaru Consulting during 202\_ and 20\_ summer holiday.

Did the market research for Shandong Shiguang Boiler (shanghai branch) in shanghai.

E\_periences on be a tutor of junior, senior middle school students and college students.

Many times of doing promotion sales for stores during the campus life.

⊿ Activities

From , be the assistant of the director of Foreign Language Department.

From 202\_ to 20\_, be the minister of the Network Department and Publicity Department of the Students Union.

⊿ Awards & Honors

In the year of 202\_, awarded the ^v^Model student stuff ^v^prize of our school.

In the year of 202\_, won the third level scholarship of our school.

In the year of 20\_, won the ^v^E\_cellent Student^v^ prize of our school.

⊿ Interests

Have intensive interest in traveling, photographing; Reading, business, economy and computer.

⊿ Self-Evaluation

Strong sense of responsibility, good spirit of teamwork. Can learn new things well in short time

**介绍个人简历英文范文4**

Dennis

Seeking for an production assistant position in TV Series

EDUCATION

Sep 20xx-Jun 20xx

Jobs University

Bachelor of Arts, major in Film and TV Postproduction

Courses: Film and television production practice, The film and television theory and criticism, Media Operation and Management, Cultural industry case studies

PRODUCTION RELATED EXPERIENCE

Jan 20xx-Present

Jobs television \'Qiaobu’ Crew

Production assistant

Participated in preparing for TV series, medium-term filming and post-production work

Coordinatd problems arising from the shooting process, solved the contradiction between the people

Every time the process schedule information summary, and feedbacked in time

Jan 20xx-Aug 20xx

International Film Festival

Best Video award

Figure grandpa:

COORDINATION AND COMMUNICATION SKILLS

Sep 20xx-Sep 20xx

Jobs Building decoration engineering company

Receptionist

Telephone reception customers, gimmick letters and Courier company\'s newspaper

Management of office supplies (record), recorded staff attendance

Sep 20xx-Jun 20xx

Jobs University Graduation events

Coordinator

Responsible for liaison with film cameras, preparation of the materials and equipment

Responsible for sorting arrangement

HONORS

Excellent Student Cadre (Sep 20xx)

BIBF “Outstanding Volunteer” (Aug 20xx)

SKILLS

CET-6

Proficiency in Office

HOBBIES

Movie, basketball, chess

**介绍个人简历英文范文5**

Rob Patterson

50, Tice Blvd,

Princeton, NJ-90434

E-mail:

Objective:

To seek a position of a web designer in a company where my skills and abilities will be used and nurtured.

EXPERIENCE:

Lowell Computer Services, Lowell, MA

20xx - 20xx

Web Designer

Responsibility for overall web project management from development to execution and maintenance.

Responsible for the graphic design and implementation of company web site including navigation, writing HTML and JavaScript and optimisation of web graphics.

Developed banners for advertising on corporate client sites.

Created and maintained database driven intranet sites.

Upgraded servers, clients and hardware in order to comply with new standards.

Used excellent communication skills in tandem with an extensive technical knowledge to help resolve problems for clients.

Massachusetts Web Design, Boston, MA

1998 - 20xx

Web Designer

Led a team of designers for designing and developing interactive Web Sites using Dream weaver, Fireworks, Front Page and Adobe Photoshop.

Designed and optimised graphics for corporate client sites.

Coordinated Quality Assurance procedures including testing and debugging of code.

Write HTML, JavaScript, Tables, Frames and Graphics.

Installed Shopping Carts using CGI scripts.

Administer Internet e-mail accounts for corporate clients.

Responsible for training staff to provide technical support

EDUCATION:

Massachusetts Institute of Technology (MIT)

Boston, MA

1994 - 1998

BS in Computer Science

TECHNICAL SKILLS:

HTML/CGI/Perl, JavaScript

Adobe PhotoShop, Illustrator, In Design, Image Ready

Macromedia Dream weaver

Windows to Windows XP

Microsoft Front Page and Office Suite

Operating Systems: MS DOS, Windows 95/98, Windows NT, and UNIX.

ADDITIONAL INFORMATION:

Hobbies include History, Reading, Art, Travel and the study of languages.

Fluent in Italian, French and Russian.

**介绍个人简历英文范文6**

I\'m very glad to join in the me introduce myself to name is Lin YA Qian,I\'m 20 years old,I come from Zhe Jiang,and I\'m an outgoing girl,I like

philosophy and yes,I hope that I can do something for the Beijing you give me the great chance,I won\'t let you \'s hope that you are satisfied with me,thank you!

**介绍个人简历英文范文7**

现在，相当一部分毕业生都使用Word里面的简历模板来制作求职简历，这不仅方便快捷，而且制作出来的简历美观大方，一目了然。但是，Word中的简历模板有多种类型，每种类型都适用于不同的.人群和工作，并非每一类毕业生都可以使用。以下介绍五种简历模板，对求职者希望能够有所帮助。

一、时间型简历：它强调的是求职者的工作经历，大多数应届毕业生都没有参加过工作，更谈不上工作经历了，所以，这种类型的简历不适合毕业生使用。

二、功能型简历：它强调的是求职者的能力和特长，不注重工作经历，因此对毕业生来说是比较理想的简历类型。

三、专业型简历：它强调的是求职者的专业、技术技能，也比较适用于毕业生，尤其是申请那些对技术水平和专业能力要求比较高的职位，这种简历最为合适。

四、业绩型简历：它强调的是求职者在以前的工作中取得过什么成就、业绩，对于没有工作经历的应届毕业生来说，这种类型不适合。

五、创意型简历：

这种类型的简历强调的是与众不同的个性和标新立异，目的是表现求职者的创造力和想像力。

这种类型的简历不是每个人都适用，它适合于广告策划、文案、美术设计、从事方向性研究的研发人员等职位。

**介绍个人简历英文范文8**

活动经历部分主要就是你在校内外参与的一些活动，例如志愿者、学校社团、校园助教、兴趣小组、或者组队参加某些比赛的经历，体现的是你在课业和实习之外的领导才能。

这个部分主要是让招聘官知道你是一个积极参与校内外活动、而不仅仅是关注职业发展的人。不过当然了，招聘官也不会花很多时间来看你的活动经历，也肯定不会去花经历核实这些经历的真实性，所以只要写的恰当、合理，一般来说就没什么问题。

不过这些经历很有可能在面试的时候被问到，所以我个人还是不建议同学们在这部分去进行编造，写一些自己真实的活动经历就好了，不需要特别fancy，毕竟这个部分是不会决定你的简历能否被送去下一轮的。（但是写的太差或者太夸张是有可能导致你的简历不被送去下一轮的……）

活动的经历具体的写法其实跟职业经历差不多，但是要简略的多，基本上就是囊括所在社团或者活动机构的名称、所担任的职位、所在地、参与的时间跨度、以及基本的一些岗位职责或者展现领导力的事件。

比如一个在学校担任助教、在中国学生会担任活动部成员、以及在附近的小学做志愿者的同学的活动经历，可以这样写：

基本信息写出来了就行，不用特别详细的去写，否则会太占空间。可以放一些数字或者指标进去，原理和职业经历中的可量化结果及影响是类似的，主要是增加你的领导价值以及活动经历的可信度。

**介绍个人简历英文范文9**

english name: XX

sex: male

born: 6/12/82

university: beijing university

major: marketing

address: 328#， beijing university

telephone: 1398\*\*\*\*451

email:

job objective:

a position offering challenge and responsibility in the realm of consumer affairs or marketing.

education:

20\_-202\_ bejing university， college of commerce

graduating in july with a b. s. degree in marketing.

fields of study include: economics， marketing， business law， statistics， calculus，psychology， sociology， social and managerial concepts in marketing， consumer behavior， sales force management， product policy， marketing research and forecast，marketing strategies.

1994-20\_ the middle school of xian.

social activities:

20\_-202\_ secretary of the class league branch.

1994-20\_ class monitor.

summer jobs:

20\_ administrative assistant in sales department of xian nokia factory. responsible for public relations， correspondence， expense reports， record keeping， inventory catalog.

20\_ provisional employee of sales department of xian lijun medical instruments & equipment (holdings) company. responsible for sorting orders， shipping arrangemeents， deliveries.

hobbies:

internet-surfing， tennis， travel.

english proficiency:

college english test-band six.

computer skills:

microsoft office， adobe photoshop， etc.

**介绍个人简历英文范文10**

Name(in pinyin and Chinese):

Gender:

Date of Birth:

Place of Birth:

Home Address:

Business Address:

Home Phone:

Work Phone:

Mobile Phone:

E-mail:

Education– please list all degrees attained, beginning puter Softmunication (Equipment Operation Value-Added Service), Internet e-Commerce, Computer Softputer Hardpany Profile: Longtop Group, established in ,

is one of the leading China-based integrated IT service providers in the panies across China and North America.

According to recent data from CCID Consulting, one of the leading market research firms in China,

Longtop is one of the leading banking IT service providers in China and one of the top service providers in

ATM and foreign exchange softpany: Joint Venture

Size of Company: 1000+

Location: Xiamen

Number of People under My Supervision: 3 People

Responsibilities & Achievements:

Project: Dubai Stock trading system

Client: Dubai Exchange Company

Role: Development DBA

Environment: Java, Jboss, Oracle 10g, Times ten

Responsibilities:

1. System analysis and Data modeling

2. PL/SQL programming

3. Research on Times ten

4. SQL reviepany

Role: Development DBA

Environment: .Net, pany Profile: It ain includes system integration, information security,

electronic government affair, e-commerce, machine manufacturing, tenancy and import and export commerce.

It pany: State-opany

Size of Company: 100 - 499

Location: FuZhou

Responsibilities & Achievements:

Project: Fujian organization information management system

Client: Government office of Fujian province

Role: main developer

Environment: .Net, Windopany Profile: It develops Education Softpany in China.

Location: ChangSha

Responsibilities & Achievements:

Project: Fangsheng Education technology managing system

Client: Production

Role: developer

Environment: .Net, Windoputer science technology Electronic Science and Technology Bachelor

20xx/08/01 Oracle database advanced technology training(Guangzhou, )

Duration: 1 Week

20xx/09/01 RUP softmunication, analysis, and team and Culture Village in Shenzhen. Responsible for explaining China\'s various folk customs and cultures to foreign visitors.

20xx-20xx

Acted as a guide for foreigners at Splendid China in Shenzhen. Shomodations, sightseeing, shopping and entertainment.

Educational Background

20xx-20xx Majored in Tourism at Beijing Institute of Foreign Languages for Tourism. Courses completed: Tourist Economics, Tourist Marketing, Toursit Psychology, Tourist Culture, Tourist Etiquette Study, Guiding Methods and Techniques, Vocational Ethics of Tourism, Chinese Cuisine, Tourist Attractions in China, Tourist Law, etc.

Foreign Languages:Fluent English and adequate Japanese.

Technical Qualification:Received a Tourist Guide Qualification Certificate in 20xx

**介绍个人简历英文范文11**

yjbys

Male, 19 years old

Education: technical secondary school/technical school

Expected salary: 20\_-3000 yuan

Working fixed number of year: fresh graduates

Working area: - zhoukou, henan

Working experience:

Job seekers had not fill in working experience.

Education experience:

Job seekers had not complete education experience.

Introduce myself:

Job seekers had not fill in to introduce myself.

Give me a call, please make sure that in the ZXX nets see, thank you!

**介绍个人简历英文范文12**

我觉得做任何事情之前，都应该追本溯源的思考一下做这件事情的本意。那么同样，在开始写简历之前，我觉得我们应该先聊聊写简历的本意。

简历的本意是一份简洁描述相关经历和技能的文书。那么这其中有两个最重要的特点，一个是简洁，另一个是相关度。我们可以把简历看做是营销自己的一份文案，投简历的过程便是利用这份文案营销自己的一个过程。你要把你自己的技能、知识、以及经历，做为整体销售给一个企业，以此来换取面试的机会。所以不光你需要知道自己有什么，你还需要知道企业想要什么。

因此好的简历便应该是主次分明、十分具有针对性的，才能达到让招聘官一目了然就可以了解你是否适合这个岗位的目的。通常来说，招聘官在每一份简历上所花的时间不会超过30秒钟，有的甚至会更少。所以一份简历的结构、工整程度、甚至是字体、行间距、标点符号这种细节，其实都是至关重要的。

一份质量欠佳的简历往往会出现以下三种类型的问题：

所以说，写简历还真的是要很花心思的呢！

接下来我们进入正题，手把手的教大家写出一份高质量的英文简历。我会按照英文简历的几个主要板块为大家逐一介绍写作方法以及需要注意的方面。英文简历和中文简历在内容和板块划分上有一些不同，大家也要注意区分。

由于本篇比较长，我制作了一份写简历的思维导图供大家参考，我也会按照这个顺序来介绍每一个板块具体怎么去写，也会举一些例子进行说明。

接下来就让我们直奔主题吧（干货预警）！

**介绍个人简历英文范文13**

个人简历简要介绍

个人简历是求职者给招聘单位发布的一份简要介绍，对于自身情况的概述，让企业通过个人简历对自己有一个逐步的大概了解。这样能方便大家的工作更畅快的进行，对于平时的生活中，人们的个人信息或许不会有什么本质的作用，但是到了工作寻求的时候，个人信息就很重要的，给企业阐述了自己的实际情况，让别人通过建立对自己产生兴趣之后，才能给你一个面试的机会，这样你的工作才能得到一些保障。

资格介绍

简单概述资格，长度可以是一段，也可以是一页。提出你的目标后，你应该证明你有达到这个目标的能力。资格包括学历、过去的工作经历乃至性格;

雄心：可以通过在大学勤工俭学的经验来展示;

自我激励：可以通过取得的好分数来证明;

坚定志向：可以通过长期追求同一目标以及实现这一目标参加相关培训等来展现。

才智：可以用在班级的名次和所获得的各种奖励来说明。

如果你有丰富的经验，可以依次写满一页。你可以客观地，也可以主观地描述你的能力和资格。加入一些你的修改会使简历-尤其较短的简历-读起来充满亲切感。

**介绍个人简历英文范文14**

Sex: Male

Date of Birth: origin: Shanxi, Taiyuan

Professional: Information Department of Information Technology and political outlook: members

First, the learning ability:

Hard to adopt a serious attitude to study university courses, excellent performance, such as two consecutive 3 scholarships. At the same time, the wider range of a number of extra-curricular knowledge, foster a strong learning ability.

Second, technical capacity:

A, independent completion of skilled electronic circuit, microwave technology, information programs experimental physics;

B, to help teachers access to IEEE and other research projects and included in the documentation and translation

“A rule of law by a silver ion-exchange glass integrated optical resonant cavity,” a text;

C, now under way microstrip filter design and production of thematic experiments;

D, ability to use computers: PC solid basic machine; the use of C, C + + programming;

MCS51 microcontroller applications; use VFP database system; the operation of a wide range of EDA software;

Third, language ability:

A, standard Mandarin;

B, four words outstanding, through 6;

C, TOEFL 643 ;

D, Oral English Certificate in A +, etc.;

Fourth, the capacity of social activities:

A, freshman year: Zhijiang College English Association; the coordination of activities of the association, presided over the School of English Corner Zhijiang activities, teacher organizations, seminars, Christmas party in English;

B, first year so far: 984 BILTEN chief; organizations to carry out the whole class such as class sports competitions, OK karaoke contest, barbecue, such as the wild variety of classes in various types of activities, in particular the activities of the annual Spring秋游well received ;

C, sophomore year: BILTEN Federation Vice-Chairman of the Department of Mission; organization “Harvard MBA --- Miss Tan Haiyin eBay CEO Zheda the” thematic report; eBay site registration activities with prizes; members of the Federation in collaboration with the Mission, planning, IT organization first section of Zhejiang University that is the fifth large-scale telecommunications weeks.

E, St. Paul Summer: During the visit the internship, the students responsible for Lucent in Shanghai, Shanghai, Shanghai Light peacekeeping and metallurgy, Chinese Academy of Sciences visited the coordination of training activities and organizations.

Fifth, personal qualities:

1, good moral self-cultivation, when honest, there are good psychological quality, perseverance, are not afraid of competition;

2, self-confident but not conceited and are good at self-motivation, to better evaluate and understand the self;

3, a good sense of teamwork, good communication skills and the expression has a certain ability to organize and coordinate the leadership;

4, be good at discovering problems, analyze and solve problems;

VI Awards: (awards year junior school department has not yet been selected)

school year, school scholarships and other outstanding freshmen 2; 1998- school year, 3 scholarships, etc.;

1998-1999 school year, outstanding student leaders; scholarships such as the 1999-20xx school year 3;

Miyoshi -20xx school year students; military training in 1999, such as the work of an inpidual award;

20xx-20xx school year, outstanding members of Zhejiang University; in 20xx outstanding foreign language scholarships;

20xx-20xx school year, outstanding members of Zhejiang University; English four outstanding certificates;

6 Certificate of English; English Spoken A + certification;

(Received a certificate attached

**介绍个人简历英文范文15**

Andre Norbert

City, State

24th ABC, Boulevard Home: xx

E-mail:

Career Profile:

A highly talented, accomplished and professional SAP B1 Consultant prehend and modify the configuration of softplex XML Schema and Java script

Extensive knomending and responding to issues and questions regarding softpany, Evitable Inc., based in Cuba City, Boulevard

Responsible for providing technical support in case of issues related to SAP Business One, softputer, Boulevard Science college, Boulevard 19XX

Master\'s degree in Information systems, Information Technology Center, Boulevard 19XX

Certificate course in SAP B 1, ABC center, Boulevard 19XX

Reference:

Will be available upon request

**介绍个人简历英文范文16**

Personal Information:

Name: Hu xiao-lu Sex: Male

Date of Birth: Dec. 28th, ^v^ Native Place: Meishan Sichuan,

Health: Good

617000

Tel: +86 (MP) ,

E-mail: Marital Status: Unmarried Address: College of Biology and Chemical Engineering, Panzhihua University, Panzhihua.

Objective:

Exploitation on teaching, management or research in university or academy;

Education: ―― Sichuan University Bachelor in Biology chemical engineering

Practice Experiences:

―― Panzhihua University Teacher as instructor in chemical engineering

department, engaging in courses teaching, experimental teaching and thesis instructing, etc.

―― Participate in many projects and designs, have four-year experiences

Summary of Abilities:

Be familiar with basic knowledge and principle of metallurgical engineering and chemical

engineering, and be skillful in using Microsoft Office, Origin, Jade, XRD, GC, particle size

analyzer software and instruments, etc.

Be accomplished in science research and design.

Passed CET-4 and CET-6, fluent in English (reading/writing/listening/speaking), especially in

special English on chemical engineering and process.

Self-valuation:

Sureness, honest, able-minded, laborious, could cooperate with others well, have strong ability of

practice.

Project List:

Synthesis Mechanism and Properties of TiO2 with Ordered Mesoporous Structure through Titanium

Sulfate Hydrolysis Process Induced by Supermolecular Template (Chinese Natural National

Foundation, 50474071)

Preparation of nanometer titania via crystal aberration in high density ultrasonic field and thermal

decomposition (Chinese Natural National Foundation, 50274056)

Preparation of lithium ion rechargeable battery using cobalt instead of manganese (Sichuan

province basic application foundation, 02GY029-031)

Preparation of No. II preservative agent of Mango (Panzhihua importance science & technology

tackle key problem foundation, 20xx1-21 )

Basic academic study of SO42-,Cl- on deposition and crystallization of nickel

carbonate (Jinchuan aggregative Co. Ltd. (Sichuan University, 04H433) )

Preparation of sub-micronmeter high purity orbicular nickel powder (Jinchuan aggregative Co.

**介绍个人简历英文范文17**

Rob Patterson

50, Tice Blvd,

Princeton, NJ-90434

E-mail:

Objective:

To seek a position of a web designer in a company where my skills and abilities will be used and nurtured.

EXPERIENCE:

Lowell Computer Services, Lowell, MA

20xx - 20xx

Web Designer

Responsibility for overall web project management from development to execution and maintenance.

Responsible for the graphic design and implementation of company web site including navigation, writing HTML and JavaScript and optimisation of web graphics.

Developed banners for advertising on corporate client sites.

Created and maintained database driven intranet sites.

Upgraded servers, clients and hardware in order to comply with new standards.

Used excellent communication skills in tandem with an extensive technical knowledge to help resolve problems for clients.

Massachusetts Web Design, Boston, MA

- 20xx

Web Designer

Led a team of designers for designing and developing interactive Web Sites using Dream weaver, Fireworks, Front Page and Adobe Photoshop.

Designed and optimised graphics for corporate client sites.

Coordinated Quality Assurance procedures including testing and debugging of code.

Write HTML, JavaScript, Tables, Frames and Graphics.

Installed Shopping Carts using CGI scripts.

Administer Internet e-mail accounts for corporate clients.

Responsible for training staff to provide technical support

EDUCATION:

Massachusetts Institute of Technology (MIT)

Boston, MA

1994 - 1998

BS in Computer Science

TECHNICAL SKILLS:

HTML/CGI/Perl, JavaScript

Adobe PhotoShop, Illustrator, In Design, Image Ready

Macromedia Dream weaver

Windows to Windows XP

Microsoft Front Page and Office Suite

Operating Systems: MS DOS, Windows 95/98, Windows NT, and UNIX.

ADDITIONAL INFORMATION:

Hobbies include History, Reading, Art, Travel and the study of languages.

Fluent in Italian, French and Russian.

**介绍个人简历英文范文18**

英文简历是使用英文写的简历。英文简历(resume)并无固定不变的单一形式，应聘者完全可以根据个人的具体情况来确定采用何种形式，灵活设计。

name:

Sex: Male

National: Han

Height: 171

Weight: 61

Place of origin: Jiangsu Province

Current location: Guangdong Province

Education: tertiary

Political landscape: members

Graduate institutions: Jiangxi University of Science and Technology

Graduation Time: June 20xx

Studies by category: e-commerce category

Professional Name: E-commerce

Educational background / training experience

September 20xx -20xx in Jiangxi University of Science and Technology in June of e-commerce professional diploma

December 20xx -20xx in May Xinjiang Armed Police Corps detachment of soldiers of the first card

June 20xx -20xx in February Jiang Medicine Co., Ltd. Sales

Professional and specialty:

Foreign Languages: English language: good

Computer capability: good Putonghua: Standard

Presentation and other professional expertise

University majoring in Professional: College English. Higher Mathematics. Securities. .. Computer accounting . Western economics. Marketing. WTO\'s accession to the WTO rules

Elective professional: Business etiquette. Western Economic Law. Law. Commercial Law. Marxism. Deng Xiaoping Theory. Etc.

During military service: the ideological and political education. Kickboxing. Boxing. Fighting and anti-fighting. Firearms theory. Shooting theory. Long-distance cross-country, long-range strike. Field survival, such as

Academic

Has an additional form, if necessary to submit additional

Personal practice, work experience

June 20xx -20xx year in February Jiang Medicine Co., Ltd. Sales西瑞泰a .20xx on rising sales in December in a single month sales champion

Job intentions

Job type: Full-time monthly salary requirements: a monthly salary of [2100] RMB

I hope the job applicants: traffic and transport (air, sea and land) of the other candidates positions: administrative / personnel staff

Hope that the work place: the work of other locations in Guangdong Province: Guangzhou City

**介绍个人简历英文范文19**

求职市场上写得好的中文简历大都是套用专业的英文简历格式，有的甚至是把英文简历逐字逐句地翻译成中文，这样的简历至少在格式上能“与国际接轨”。此类简历主要分为美式、英式和港式三类。美式简历尤以美国著名商学院简历格式为代表，简洁明了，一页纸，沟通信息比较高效。

(1)教育背景中写相关课程。但千万不要为了拼凑篇幅，把所有的课程一股脑儿地都写上，如体育等。这样不很有效，别人也没耐心看。

(2)奖学金一项一行。许多学生每年都有奖学金，这样一来，也可写出三四行，甚至更多。

(3)拉长句子。每个句子都可以加入一些词拉长一些。其实拉长并不难，难的是缩短。

(4)自然地多换行，多写点句。

(5)加大字号。可将10号，小五改成12号，小四。

(6)社会工作细节放在工作经历中。这样会填补工作经验少的缺陷，例如，您在做团支书、学生会主席等社会工作时组织过什么活动，联系过什么事，参与过什么都可以一一罗列。

(7)暑期工作。作为大学生，雇主通常并不指望您在暑期工作期间会有什么惊天动地的成就。当然如果您有就更好了。不过即使实在没有，就算是在父母的单位呆过几天，也不妨写上。

(8)中学情况。一般都不写。写的话也不要写太多。当然，如果您在中学时得过国际奥林匹克比赛大奖或全国性的大奖，不妨提上一笔。

**介绍个人简历英文范文20**

我是一名刚刚从浙江理工大学计算机应用专业毕业的大学生

我很荣幸有机会向您呈上我的个人资料。在投身社会之际，为了找到符合自己专业和兴趣的工作，更好地发挥自己的才能，实现自己的人生价值，谨向领导作一下自我推荐现将自己的情况简要介绍如下:

作为一个计算机应用的大学生，我热爱我的专业并为其投入了巨大的热情和精力个人简历介绍信范文百科。 在学习生活中，我所学习的内容包括了计算机软件和硬件等许多方面。通过对这些知识的学习，我对这一领域及相关的知识有了一定程度的理解和掌握，此专业是当今社会都必须的，而利用此工具的能力是最重要的，在与课程同步进行的各种相关实践和实习中， 具有了一定的实际操作能力和技术。在学校工作中，加强锻炼处世能力。通过三年的学习，我正确树立了自己的人生观、价值观，我期待在不久的将来能为社会做出自己应有的贡献!

**介绍个人简历英文范文21**

Personal Information:

Name: Hu \_iao-lu Se\_: Male

Date of Birth: Dec. 28th, ^v^ Native Place: Meishan Sichuan,

Health: Good

617000

Tel: +8615583559277 (MP) ,

E-mail: 244296094@ Marital Status: Unmarried Address: College of Biology and Chemical Engineering, Panzhihua University, Panzhihua.

Objective:

E\_ploitation on teaching, management or research in university or academy;

Education: ―― Sichuan University Bachelor in Biology chemical engineering

Practice E\_periences:

―― Panzhihua University Teacher as instructor in chemical engineering

department, engaging in courses teaching, e\_perimental teaching and thesis instructing, etc.

―― Participate in many projects and designs, have four-year e\_periences

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engineering, and be skillful in using Microsoft Office, Origin, Jade, \_RD, GC, particle size

analyzer software and instruments, etc.

Be accomplished in science research and design.

Passed CET-4 and CET-6, fluent in English (reading/writing/listening/speaking), especially in

special English on chemical engineering and process.

Self-valuation:

Sureness, honest, able-minded, laborious, could cooperate with others well, have strong ability of

practice.

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province basic application foundation, 02GY029-031)

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tackle key problem foundation, 20\_1-21 )

Basic academic study of SO42-,Cl- on deposition and crystallization of nickel

carbonate (Jinchuan aggregative Co. Ltd. (Sichuan University, 04H433) )

Preparation of sub-micronmeter high purity orbicular nickel powder (Jinchuan aggregative Co.

>英文简历个人介绍范文篇四：

I am very happy to introduce myself was born in Liaoning graduated from Nankai University and majored in International Trade. I like music and reaing

books,especially economical books. It is my honor to apply this job. I hope I can realise my dream in our give me a you very much.

It is my great pleasure to introduce was born in LIAONING. My major is

international trade. I was graduated in Nankai University. My hobby lies in the music and reading, especially like economics.

I am glad that i can take part in this interview and i am sincerely

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