# 导游的英文版求职简历

来源：网络 作者：梦中情人 更新时间：2024-01-09

*personal information　　name: jianfan lu　　sex: male　　birthdate: september, 30, 1966　　height: 174 cm　　marital status: marri...*

personal information

　　name: jianfan lu

　　sex: male

　　birthdate: september, 30, 1966

　　height: 174 cm

　　marital status: married

　　career objective:

　　to work as a guide with hangzhou international travel service.

　　work experience

　　XX-present

　　served as a guide for foreigners at folk custom and culture village in shenzhen. responsible for explaining china\'s various folk customs and cultures to foreign visitors.

　　XX-XX

　　acted as a guide for foreigners at splendid china in shenzhen. showed foreign toursits to all the miniature tourist attractions.

　　1998-1999

　　worked as a guide for hangzhou international travel service. responsibilities included arranging, coordinating tourist activities, and offering service of transportation, accommodations, sightseeing, shopping and entertainment.

　　educational background

　　1994-1998　majored in tourism at beijing institute of foreign languages for tourism. courses completed: tourist economics, tourist marketing, toursit psychology, tourist culture, tourist etiquette study, guiding methods and techniques, vocational ethics of tourism, chinese cuisine, tourist attractions in china, tourist law, etc.

　　1998-1994　hangzhou no. 8 middle school

　　foreign languages:

　　fluent english and adequate japanese.

　　technical qualification

　　received a tourist guide qualification certificate in 1998.

　　温馨提示：英文简历中的自传应该如何处理

　　Three，fillinhisautobiography

　　简历的自传是最能发挥个性、想法、工作态度等等的部分，你可以将简历表中无法完全阐述出的经历写在自传中，从不同的角度去呈现自己，使HR对你有全面的了解。

　　Resumeautobiographyismostcanplayacharacter，ideas，workattitudeandsoonthepart，youcanwillresumeintheexperienceofthiscannotbecompletelyoutinhisautobiographywrittenfromadifferentpointofview，topresentthemselves，sothatyouhavetoHRcomprehensiveunderstanding.

　　自传部分往往也是HR会比较注重的，所以在填写的时候应注意文字风格要偏向正式，不能过於活泼。

　　AutobiographyisoftenpartofHRwillpayattentionto，soshouldbepaidattentiontointhetextstylewhentoturntoformal，cannotbetoolively.

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