# 英文个人求职应聘简历模板202\_

来源：网络 作者：梦回唐朝 更新时间：2024-01-04

*英文简历是求职应聘的第一道门槛,那你知道英文简历该怎么写吗?下面是小编为大家带来的英文个人简历模板，相信对你会有帮助的。英文个人简历模板(一)　　Name: Mr. Lin　　Sex: Male　　National: Han　　Date...*

　　英文简历是求职应聘的第一道门槛,那你知道英文简历该怎么写吗?下面是小编为大家带来的英文个人简历模板，相信对你会有帮助的。

**英文个人简历模板(一)**

　　Name: Mr. Lin

　　Sex: Male

　　National: Han

　　Date of birth: January 1986

　　Marital status: unmarried

　　Height: 170cm

　　Weight: 72kg

　　Residence: Jiangxi Jingdezhen

　　Phone: 123456789

　　Address:

　　Is the location: Fujian, Fuzhou

　　Graduate school: Jiang industry Jiangxi Vocational and Technical College

　　Education: Vocational

　　Professional Name: Mechatronics

　　Year of Graduation: 20xx

　　Work experience: more than five years

　　Supreme Title: Senior Title

　　Job intentions

　　The nature of jobs: full-time

　　Post Category: Craft - fitter / mechanic

　　Job Title: mechanic;

　　Work areas: Xiamen, Fujian;

　　Treatment requirements: 20xx-3000 Yuan / month may be negotiable; the need to provide housing

　　Reported for duty time:

　　Skills expertise

　　Language Ability: English 0;

　　Computer level: 2

　　Education and training

　　Educational Background: Time\'s school education

　　September 20xx - June 20xx Vocational and Technical College Jiangxi Vocational Industrial

　　March 20xx - December 20xx Jiangxi Radio & TV specialist

　　Training experience: the training time for the theme of the training institutions

　　October 20xx - Jiangxi Province in October 20xx the Office of Labor and Social Security, Mechatronics

　　Work experience

　　Company: Jiangxi Polyester Factory

　　Time frame: 20xx 10 months - in August 20xx

　　Company nature: state-owned enterprises

　　Industry: machine building, electrical and mechanical equipment, heavy

　　Hold office for: Mechanic - fitter / mechanic

　　Job Description: Nanchang in Jiangxi Province since 20xx.9 \"polyester plant in Jiangxi Province\" (Jiangxi Special Fiber Co., Ltd. Long-peng) preservation of machine repair. Workshop Mission branch. Include an internship in the company\'s nearly 6 years, quickly eliminated the original mechanical improvements, maintenance and renovation to add that since the implementation of contract system, the operating efficiency of the original workshop of 69 to 89 now. Efforts to meet the plant party committee. Communist Youth League to carry out the training of new employees. Innovation. and the development of outstanding members of the Communist Youth League. I have a solid type electrical machinery maintenance, maintenance. Repair practices. A number of mid-day study, such as technology. Note: due to my technical school students during the orientation for the staff of state-owned enterprises. Therefore, to study the program for the practice and theory. So the school has saved a considerable period of rich experience.

　　Self-evaluation:

　　A. has strong management experience. Organizational capacity.

　　B. solid type electrical machinery maintenance, maintenance. Repair practices.

　　C. having been good at verbal ability, interpersonal skills to deal with, have better sales and operational capacities.

　　d. adaptable. hard. strictly follow the leadership and distribution arrangements.

**英文个人简历模板(二)**

　　Name:

　　nationality: China

　　At present location: nanhai national: the han nationality

　　The registered permanent address locus: nanhai figure: 172 cm, 65 kg

　　Education background

　　Graduate school: jingmen college

　　The highest degree: college degree: no graduation date: the 20xx-06-01

　　Major one: mechanism process and equipment major 2:

　　Language ability

　　Language: good English

　　Mandarin level: excellent cantonese level: excellent

　　Job objective and work experience

　　Talent type: ordinary job

　　Applied position: industrial/product design, electronics/electrical/semiconductor/instrumentation, engineering/mechanical draftsman:

　　Term: the title: no title

　　Job type: full-time available date: a month

　　Monthly salary requirement: more than 20xx0 hope work areas: foshan foshan guangzhou

　　Work experience:

　　Company name: guangdong Iraq made pu electric appliance co., LTD

　　Start-stop years: 20xx-07

　　The company properties: a sino-foreign joint venture by sector: communication/telecom/network equipment

　　In the position of: minister

　　Job description: responsible for the development of new products, such as structure design, product development process of follow-up, product cost price, cost reduction plan proposal, new material experiment and adopted, the early market research and innovation technology development, the department personnel management, etc.

**英文个人简历模板(三)**

　　Central University of Department of Economics (100000)

　　EDUCATION:

　　Central University of

　　Department of Economics Management, Major: International Enterprise Management Bachelor of Management 20xx

　　Academic Achievements

　　University Scholarship (level III) for Academic Excellence

　　Merit of Excellence for Research Paper on social research

　　Title:“Thoughts on Creativity in Enterprise Management”

　　ENGLISH SKILLS:

　　Excellent written and spoken English skills.

　　Certifications:

　　CET 6.

　　BEC Level 2 (achieved EXCELLENCE in Spoken English Exam).

　　COMPUTER SKILLS:

　　Proficient in office applications: Microsoft PowerPoint, Microsoft Access, Microsoft Outlook.

　　Knowledge of and experience with Photoshop, FreeHand.

　　Proficient in C, Basic, and FoxBASE programming languages.

　　Passed Microsoft ATC (Advanced) Office XP Exam.

　　Certifications: Microsoft Office20xx Expert, Microsoft Outlook20xx Proficient User.

　　MARKETING EXPERIENCE:

　　 GuangZhou June 20xx

　　Marketing Representative

　　Conducted marketing planning with other team members. Analyzed current consumers and competitors. Predicted future target consumers and developed marketing strategies. Several major survey results and suggestions were adopted by the company.

　　Pointzero Survey, Inc., April 20xx

　　Market Surveyor

　　Conducted survey in lower-class residential areas. Collected data and analyzed current and future market. Completed heavy workload ahead of deadline, and was highly praised by the employer.

　　 University GuangZhou 20xx - 20xx

　　Department of

　　Manager of Public Relations, Student Organization

　　Key organizer, advertiser and planner for University/Department-sponsored student performance events and academic and sport activities. Successfully conducted advertising and acted as key organizer for events including: “Celebrating Youth,” a performance event, the “BIRD” Marketing Competition, and “Zoom in on Our Times,” a series of student debates.

　　Heguyuan Ltd. (Franchise), Beijing March 1997

　　Sales Representative

　　Sold food to retail customers. Conducted customer survey to obtain feedback and identify potential customer needs. Achieved good sales record through effective marketing.

　　ADDITIONAL EXPERIENCE:

　　xxxxxResearch Center June 20xx

　　Reception Delegate

　　Reception Delegate, interpreter and tour guide for the Chairman of the

　　Huaweide Cultural Exchange Center, Beijing February 20xx - present

　　English Translator (written English), part-time

　　Translated business documents and Economics articles.

　　INTERESTS:

　　Enjoy mountain climbing, swimming, painting and piano.

　　Won first prize in University’s “Visual Art Competition ’99 ”(Brush Painting). Won second prize in University’s “Zoom in on Our Times” Poster Design Competition(20xx).

　　Active participant in Chinese traditional writing and painting events. Art works were chosen for collections of Chinese Traditional Art Association.

　　CHARACTER PROFILE:

　　Outgoing, hardworking and team-oriented.

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