# 简短的英文自我介绍范文

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*为大家收集整理了《简短的英文自我介绍范文》供大家参考，希望对大家有所帮助！！！hello~~！ 　　my name is\*\*\*.thank you for giving me a chance for the interview. 　　my...*

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hello~~！

　　my name is\*\*\*.thank you for giving me a chance for the interview.

　　my basic materials are on the resume, do not need to explain it again。i will make a brief introduce on my job advantage and my value here.

　　working on administrative jobs for many years make me realize the importance of the secretarial job deeply. i like the job very much.

　　in my opinion, the secretarial jobs are common but very important.it representes the image of a company. if someone want to do will in a job ,he or she must posesses a extreme strong sense of responsibility .

　　i am willing to accompany with your company\'s development and progress. your trust and my capability will bring us success ! thanks!

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