# 英语书信日期简写范文共7篇

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*英语书信日期简写范文 第一篇给杰克的一封信Dear Jack,I am writing to tell you something about the activity Clear Your Plate Campaign you refer...*

**英语书信日期简写范文 第一篇**

给杰克的一封信

Dear Jack,

I am writing to tell you something about the activity Clear Your Plate Campaign you referred to in your last letter.

The activity of Clear Your Plate Campaign with the purpose of discourage people from wasting the people also have no food in the world,so we must value our of students in our school has take part in the activity,and the change took place around example,most of us were used to buy much more than we could eat and even threw the leftovers without a now,knowing the sighificance of saving thought food after the campaigh,more and more students are beginning to buy a proper amount of food for our should do some actions together,right?

I\'m looking forward to having your opinions of the campaign.

Yours,

Li Hua

**英语书信日期简写范文 第二篇**

Dear Tom,

How are you doing? How time flies! It has been half a year since I came back to China. I miss you so much!

Every time I catch sight of our photos taken in America, I just can\'t help thinking of what you have done for me. It was so kind of you to help me practice my spoken English patiently. Besides, you taught me a lot of advanced grammar, which really surprised me. Actually, I shall always remember you shared with me many outstanding English novels, considering that I am extremely interested. Nothing will be able to erase our wonderful memories, and I will cherish them forever.

By the way, could you please tell me Mr. Smith’s telephone number and his email address? I would like to turn to him for some help.

What’s more, I remember you are crazy about traditional Chinese culture. The spring festival is around the corner. Why not come to enjoy it? I promise you won’t regret.

Looking forward to your reply.

Best wishes!

Yours truly,

Li Hua

**英语书信日期简写范文 第三篇**

一般的书信由六个部分构成。这六个部分是：称呼、问候、正文、祝福语、署名、日期。下面分别说说它们在格式上的要求。

(1)称呼

写一封信，先要把收信人的称呼顶格写在第一行，然后，再在后面加上冒号，表示下面有话要说。

(2)问候语

问候语要写在称呼的下一行，空两格。它可以独立成为一段。

(3)正文

正文一般分为连接语、主体文、总括语三个部分。每一个部分开头都应另起一行，空两格落笔。

(4)祝福语

祝福语是表示致敬或祝贺一类的话，如“此致”、“祝”等。应独占一行，空两格写。

另外，在写与“此致”或“祝”相配套的`“敬礼”、“健康”等一类表示祝福的话语时，一般要另起一行顶格写。

(5)署名

写完信之后，在信的右下角写上发信人的姓名叫做署名。在署名的前面一般还要加上合适的称谓，如“你的同学”、“你的好友”，“您的学生”等。

(6)日期

日期写在署名的下一行。

英语书信（一）

20 June

Dear Mr. Seaton，

Thank you very much for taking me with you on that splendid outing to London. It was the first time that I had seen the Tower or any of the other famous sights. If I\'d gone alone, I couldn\'t have seen nearly as much, because I wouldn\'t have known my way about.

The weather was splendid on that day, which I thought was rare. I still remember some people told me that in Britain there was weather and no climate. During the same day, it might snow in the morning, rain at noon, shine in the afternoon and be windy before the night falls. So I think I was lucky.

I think the river trip was the best thing of all. ()London really came alive for me as we saw it from the Thames during that wonderful journey down to Greenwich. It was all tremendously exciting － a day that I shall never forget.

Thank you for giving me such a great birthday treat.

Yours sincerely,

Linda Chen

英语书信（二）

Dear Mr. Wang：

Thank you for taking the time to write your wonderful letter in support of MCEA (Maywood Chinese Education Association). Your letter clearly articulates all the major reasons children in Maywood will benefit from studying the Chinese language as part of their elementary school education. It provides invaluable support that will help making bilingual Chinese education a reality in Maywood public schools.

Although MCEA would like to see Palo Alto public schools implement the first bilingual Chinese kindergarten class in September of 20\_, we have learned that the school district must take the time to understand how a new program will affect existing educational offerings, and to validate community interest. Nevertheless, MCEA, with more than 70 members, will continue to actively promote bilingual Chinese education in the Palo Alto public schools and will keep you apprised of the progress we make.

Thanks again for sending a letter in support of MCEA. We\' will continue to do all we can to realize this program both for families of Chinese descent and those with a general interest in participating in the growing economic power of China.

Yours sincerely,

George Chen

**英语书信日期简写范文 第四篇**

Dear

I‘d like to share my experience of learning English with you。Ive just become a high school student and I am not good at English。So i had a really hard time learning it。In high school，i gradually recognized the importance of learning English and really want to learn it well。So i asked my teachers and classmates for help。I am so happy that they are all friendly and gave me some really helpful suggestions，for example，listening english program and reading english newspapers。I found that there are so many interesting ways to learn english and now i become more and more interested in it。i believe i can do well in english in high school now。

yours，

regards。

**英语书信日期简写范文 第五篇**

Dear Tom,

How are you doing? How time flies! I have been back to China for half a year. I miss you so much!

Every time I catch sight of our photos taken in America, I can’t help thinking of what you have done for me. It was so kind of you to help me with my spoken English. Besides, you made me master a lot of advanced English grammar, which really surprised me. What’s more, I shall always remember you encouraged me to correct my pronunciation by enjoying American TV programs.

By the way, Could you please tell me how can I get in touch with Mr. Smith? I have some learning problems to ask him.

Besides, I know you are interested in the historical Chinese civilization. Why not come to China to enjoy the Spring festival? I promise you won’t regret!

Looking forward to your reply!

Yours,

Li Hua

**英语书信日期简写范文 第六篇**

Dear \_\_\_\_:

l am glad to help you,As for how to study is my way.

You said that you can\'t remember words ,I think you can make word cards to renmember \'s easy to syudy grammer too,You can take notes and ask teacher for help .It\'s very important to handn up in class . It can help you not very shy to have a conversation with make sure to try your best ,you can do every thing you says:“the habit is the best teacher ”so,you must let English to become your habit and must work hard.

I hope my advice will be of some help.

Yours,

**英语书信日期简写范文 第七篇**

询问信

Dear \_\_\_\_\_\_ ,

I am \_\_\_\_\_\_(自我介绍). I am writing to see if it is possible for you to provide me with information regarding \_\_\_\_\_\_(要询问的内容).

First of all, what are \_\_\_\_\_\_(第一个问题)? ④Secondly, when will \_\_\_\_\_\_(第二个问题)? Thirdly, is \_\_\_\_\_\_(第三个问题)?

I would also like to inquire \_\_\_\_\_\_(将最重要的问题单独成段). Could you be so kind as to send me some relevant booklets on the above-mentioned aspects?

Thank you for you kindness, and your prompt attention to this letter will be highly appreciated.

Yours sincerely,

Li Ming

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